

CORPORATE OVERVIEW AND SCRUTINY PANEL – 17 NOVEMBER 2016

WORK PROGRAMME 2016/17

ITEM	OBJECTIVE	METHOD	TIMING
NOVEMBER 2016			
Supporting Local Business			
Vibrant Towns and Villages	To identify ways to invigorate towns and villages in the Forest	Workshops in various locations in the Forest Report to Panel Report outcome	Ongoing. Report to 17 November Panel
Supporting Local Business	Review the way these aspirations can best be achieved	Officer report	17 November 2016 Panel meeting
Delivering where it counts			
Council Tax Discounts Task and Finish Group	To review the level of discounts on Council Tax for certain groups	Task and Finish Group	Met in July and August. Report to Panel in November
Performance Management	To review details of the Council's Staff Performance Management Scheme	Officer report	17 November 2016
Financial Monitoring Report and Medium Term Financial Plan		Officer report	17 November 2016 Panel meeting
Building Works Review – Scoping			17 November 2016 Panel meeting
Key Actions and Service Review update	To note progress		17 November 2016
JANUARY 2017			
Delivering where it counts			
ICT Strategy – Update			January COSP
Budget Task and Finish Group	To scrutinise overall budget in consultation with Cabinet members and make recommendations to the Panel	Task and Finish Group	First meeting on 29 September 2016. Ongoing. Report to 19 January 2017 Panel.

ITEM	OBJECTIVE	METHOD	TIMING
JANUARY 2017 (Continued)			
Delivering where it counts (continued)			
Review of Asset Management Strategy (TBC)	To maximise the opportunities of the Council's asset base	Officer written report	19 January 2017.
Performance Management		Officer report	19 January 2017
Medium Term Financial Plan		Officer report	19 January 2017
MARCH 2017			
Delivering where it counts			
Improving Customer Services	Various means of improving customer service	Task and Finish Group/officer work	Scoping report agreed by Panel on 22 September 2016. Report back to March COSP
MAY 2017			
Delivering where it counts			
Annual Financial Review Report		Officer written report	25 May 2017
Key Actions and Service Review Update	To note progress	Officer report	25 May 2017
Performance Indicators	Annual Performance Report for services	Officer report	25 May 2017
SEPTEMBER 2017			
Delivering where it counts			
Financial Monitoring Report and Medium Term Financial Plan		Officer written report	21 September 2017
NOVEMBER 2017			
Delivering where it counts			
Financial Monitoring and Medium Term Financial Plan		Officer written report	16 November 2017

ITEMS BELOW NOT YET TIMETABLED

Supporting Local Business

<p>“Care sector”</p> <p>A very major sector that has been overlooked. Of great relevance to the area. Needs greater levels of support.</p>	<p>To identify the value of the sector to the local economy and identify means to develop the skills base; supply chain and in-sector collaboration so as to further the sector.</p>	<p>Bring the agencies together in Panel to determine common issues and how mechanisms for improvement can be developed.</p> <p>Investigate how other LA areas have dealt with this issue.</p>	<p>To be allocated in accordance with future priorities for the Economic Development Team being reported to November Panel</p>
<p>“Marine and Engineering”</p> <p>A high value sector which has a number of established and substantial businesses in the District</p>	<p>To assist in the development of this and other sectors, encouraging co-operation and assisting with access to trade fairs</p>	<p>Report to Panel</p>	<p>To be revised after a review of the Business and Tourism Service</p>
<p>Young People – Work Readiness/ Hospitality Sector</p>	<p>To improve work readiness for young people in the hospitality sector, in consultation with local colleges and hotels</p>	<p>Task and Finish Group/officer programme of work ongoing</p>	<p>Reported to Panel on 22 September 2016 – event in May 2017</p>
<p>“Regions”</p> <p>Continue engagement/ collaboration with HCC/LEPS or any other external public agency, including reference to the Hampshire-wide devolution proposal</p>	<p>To effectively facilitate good relationships with these agencies in order to produce beneficial outcomes in the District</p>	<p>Report documenting progress with LEPs and business portal.</p> <p>HCC element via Leader updates.</p>	<p>To be revisited in the context of the review of the Business and Tourism Service Review</p>

ITEM	OBJECTIVE	METHOD	TIMING
ITEMS BELOW NOT YET TIMETABLED (continued)			
Delivering where it counts			
Access to alternative funding sources for voluntary organisations and parish/town councils	To explore opportunities	Officer written report	2016/17 committee cycle
Devolution – Wider Hampshire	Monitor progress with regard to devolution	Regular update from Leader	At appropriate times
Universal Credit update	To be aware of issues arising	Regular update from Finance & Efficiency Portfolio Holder	At appropriate times
Portfolio Holders' Updates (Standing Item) Updates from Task and Finish Groups			